



**IDAHO TRANSPORTATION DEPARTMENT (ITD)
INVITATION TO BID (ITB)
ITD DISTRICT 6 - RIGBY**

**HIGHWAY ILLUMINATION AND
GENERAL ELECTRICAL SERVICE WORK**

July 22, 2010

REQUISITION #: F-284290

Physical Address

Idaho Transportation Department
Business and Support Management – Purchasing Unit
Attention: Evey McAdams
3311 West State Street - Boise, Idaho 83703

ALL SEALED BIDS must be received by 5:00 pm on August 12, 2010. Sealed bids will be opened at 10:30 am on August 13, 2010; at Business and Support Management - Purchasing Unit, located at 3311 West State Street in Boise. The scope of work consists of furnishing all materials, equipment, and labor for ***Highway Illumination and Electrical Services*** at various ITD site locations – per the specifications contained in herein.

**IDAHO PUBLIC WORKS CONTRACTORS LICENSE
ELECTRICAL BUREAU CONTRACTORS LICENSE**

ALL bid [process] submission questions relating to this ITB shall be directed to: Evey McAdams, Grants Contract Program Specialist at 208.334.8084. **ALL technical** questions relating to this ITB must be submitted in writing 'via' e-mail evey.mcadams@itd.idaho.gov or facsimile (208) 332.4109

FOR INFORMATION ON: Upcoming Projects, Project Updates, Addendums, Project cancellations, Bid [Status] Results, **please visit our web-site at:** <http://itd.idaho.gov> **"Doing Business with ITD"**

BID SUBMISSION MUST BE SENT IN A SEALED ENVELOPE CLEARLY MARKED AS SHOWN BELOW:

<p>Business Name: _____</p> <p>Requisition #: F-284290</p> <p>Bid Close Date: August 12, 2010 @ 5:00 PM</p> <p>Bid Open Date: August 13, 2010 @ 10:30 AM</p> <p>Project Bidding: Highway Illumination and Electrical Services</p>
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Mailing Address

Idaho Transportation Department
Business and Support Management - Purchasing Unit
Attention: Evey McAdams
P.O. Box 7129 - Boise, Idaho 83707-1129

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ATTACHMENTS:

FAX BACK

BID SCHEDULE

SIGNATURE PAGE

CONTRACTORS AFFIDAVIT (*Concerning Alcohol & Drug Free Workplace*)

CONTRACTORS AFFIDAVIT (*Concerning Illegal Aliens*)

BIDDER RESPONSIBILITY PAGE



**IDAHO TRANSPORTATION DEPARTMENT (ITD)
REQUEST FOR QUOTATION (RFQ)**

**HIGHWAY ILLUMINATION AND
GENERAL ELECTRICAL SERVICE WORK**

I. SCOPE OF WORK

1. DESCRIPTION OF WORK

This contract shall consist of *Electrical Service* work on *High Pressure Sodium Highway illumination* on State and Federal Highway systems, and other general electrical service work at various locations, but not limited to: US-20, US-26, US-91, I-15, SH-33; SH-43 and the Sage Junction Port-of-Entry facility.

The work shall be for scheduled annual preventative maintenance, monthly night inspections, and an "On Call" basis as needed to repair illumination units not operating and other general electrical service work.

This work shall include all materials, labor, equipment, overhead and profit necessary to complete the work as authorized.

2. CONTACTS

The Contract Administrator on this project will be Alan Boyak, ITD District 6 Traffic Signal Electrician, located in Rigby, Idaho. Alan can be reached at: 208 745 5633 office; 208 705 6616 cell or by email at alan.boyak@itd.idaho.gov.

Prior approval authorization shall be directed to Paul Walker, ITD District 6 Supply Operations Manager, located in Rigby, Idaho. Paul Walker can be reached at 208.745.5650 / office; 208.705.6604 / cell; or by email at: paul.walker@itd.idaho.gov

3. LICENSE REQUIREMENTS

The Contractor must provide a properly licensed, by the State of Idaho, electrician to perform all electrical work associated with this contract. Pursuant to IC Section 54-1007(1)

The Contractor shall be licensed by the State of Idaho, Idaho Public Works Contractors Board in the class and type specified within the Scope of Work as provided in Requisition #: F-284290.

4. COMPLETION TIME

Unless otherwise stated in accordance within the Scope of Work, all work required shall be completed within ten (10) working days.

All completed work, is subject to inspection by ITD staff.

5. PREVENTATIVE MAINTENANCE

Annual preventative maintenance shall be performed between the months of June 15th and July 31st of each contract year according to the schedule on Appendix B. Preventative maintenance shall include the replacing of the high pressure sodium bulb, inspection of the luminaire housing and ballast for damage or necessary repairs, inspection of the illumination pole for structural damage or broken welds and broken mounting bolts and a visual inspection of the service pedestal and photo cell. Junction boxes located within the vicinity of the pole shall be inspected for missing or broken lids.

Damage to the pole shall be reported to the owner and all other work to be completed at the time of inspection.

Contractor shall request prior approval before purchasing repair part or parts exceeding \$500 for intersection and interchange locations.

The Contractor will be required to repair or replace any *illumination signal pole* that has suffered structural damage due to, but not limited to weather or traffic accident. ITD will furnish any replacement poles that are required.

6. CONTRACTORS RESPONSIBILITY

The Contractor shall be responsible for the following:

- ▶ All work and grounding shall be done in accordance with the National Electrical Code.
- ▶ The contractor shall be required to secure all necessary electrical permits.
- ▶ All corrections required by the State Electrical Inspector shall the responsibility of the contractor, at no additional cost to the owner.
- ▶ Contractor is responsible for locating underground conduit.
- ▶ All damaged and old parts or materials with an estimated value of over \$100 per single item shall remain the property of ITD and be delivered to the District Traffic Signal Electrician at Rigby, Idaho.
- ▶ Contractor must provide an onsite Journeyman during ALL new installations work.

7. JOURNEYMAN

The Contractor shall employ a competent Journeyman and necessary assistants who shall be in attendance at the Project site during the progress of work. The Journeyman shall be satisfactory to the Department, and shall not be changed except with the consent of the Department unless the Journeyman proves to be unsatisfactory to the Contractor and ceases to be in their employ. Under this circumstance, the new Journeyman shall also be satisfactory to the Department. The Journeyman shall represent the Contractor and all communications given to the Journeyman shall be as binding as if given to the Contractor. Important communications will be confirmed in writing.

All work shall be accomplished utilizing a minimum of one Journeyman level worker. For additional manpower the Contractor will utilize Apprentice workers before adding additional Journeyman level workers. Exceptions may be allowed, by the Owner, with a written authorization prior to beginning work. A 'Journeyman level worker' shall be defined as a worker with a minimum of four (4) years experience in their field of interest, fully aware of all modern techniques and procedures used in the industry. An 'Apprentice' shall be defined as any worker being supervised by a Journeyman level craftsman.

8. DEPARTMENTS RESPONSIBILITY

The Department shall be responsible for the following

- ▶ The Department will be provided the Contractor a key to open the electrical panels and power pedestals.
- ▶ The Department will supply the Contractor with appropriate forms to be used for the monthly inspection documentation. These forms must be completed in their entirety and submitted with the Contractor's monthly invoice(s); *include date work was performed, description of repair made, and the name of each employee performing the repair.*
- ▶ The Department will submit 'Work Orders' to the Contractor via e-mail. The Contractor shall have ten (10) working days to make the repairs. It is anticipated that work shall be performed during normal working hours; overtime work will not be authorized.
- ▶ **Additional Structures:** Included in this Contract shall be **ALL** new installation of illumination Signal Structures that are erected during the Contract period. ITD will furnish the Contractor with this information as it develops.

9. WORK REQUIREMENTS

Illumination work shall be completed within ten (10) working days. Alan Boyack shall be notified in writing or e-mail of any work that cannot be completed, within the time frame specified, because of parts or other unforeseen difficulties.

On call:

On call work shall consist of servicing the complete illumination electrical system to include: bulbs, main electrical panel, circuit breakers, magnetic contactors, photo eye controls, conduits,

conductors, ground junction boxes, fuses and fuse holders, ballast/and or ballast kits and fixtures. Work is to be completed within ten (10) working days.

Contractor shall request prior approval before purchasing repair parts exceeding \$500 per 'on call' work request.

Failed illumination:

The Contractor shall make a night visual inspection once every 30 calendar days to locate inoperable units. Repairs shall be made within ten (10) working days.

It is not necessary for the Contractors employee to contact the owner (ITD) before completing necessary illumination failure repairs found during the scheduled night runs.

Contractor shall request prior approval before purchasing repair parts exceeding \$500 found during a 'scheduled' night run.

10. ADDITIONAL WORK

The Owner, by written request to the Contractor, may request other *General Electrical Services*, not associated with highway or traffic signal illumination.

The Contractor may decline any or all additional work requests. Completion time would be negotiated per work request.

11. TRAFFIC CONTROL AND SAFETY

The Contractor must use appropriate traffic control at all times in accordance with the Manual on Uniform Traffic Control Devices (MUTCD). Appropriate channelizing devices shall be 28" minimum height cones with reflective bands. The Contractor shall provide flaggers who are certified either through ATSSA or Evergreen. Flagging cards are required on the flagging person while flagging. Matching shirts, vests, and hard hats shall be per MUTCD requirements. Supervisor setting up traffic control shall have knowledge of MUTCD Part #6 (Temporary Traffic Control) and set up traffic control accordingly.

12. WARNING LIGHTS

The pickup/van must be equipped with an amber strobe warning light visible from front and rear at all times. The aerial or bucket truck must have a amber strobe warning light on each rear corner of the unit visible from the rear at all work positions and an amber strobe warning light visible from the front at all times.

13. RESPONSE TIME

The Contractor shall maintain a business location within a reasonable radius of the Idaho Transportation Department's, District 6 Main office, which will allow and insure the Contractor a can response to emergencies repairs, within a hour, should they arise.

The ITD District 6 Main office is located at: 206 N. Yellowstone, Rigby, Idaho.

14. ACCEPTABLE MATERIALS

The Contractor shall furnish the following materials:

- ▶ All equipment or parts shall be new and of commercial grade. All circuit panels and breakers shall be **Square D** where possible.
- ▶ All wires shall be stranded.
- ▶ All underground wiring shall be in rigid plastic conduit unless otherwise required by code.
- ▶ All fittings used with EMT conduit shall be steel.
- ▶ All replacement parts for illumination lighting fixtures, junction boxes, lamps, and fuses shall be in accordance with the list on Appendix C.
- ▶ All switches and outlets shall be commercial grade and 20 Amp rating.
- ▶ See Appendix A for locations of the illumination units.

15. METHOD OF MEASUREMENT

- ▶ All invoices shall identify the 'unit' serviced by intersection or interchange, with the repairs completed from '*received work orders*' readily identifiable from the work found during the night inspections. A copy of all invoices must be submitted for any individual items exceeding \$100.00. Shipping costs and sales tax will be paid at contractor's invoice cost without mark up. The work completed on the annual preventative maintenance shall be billed on a separate invoice and the serviced units identified by intersection or interchange. Payment shall be upon receipt of invoices.
- ▶ Equipment rates for an aerial or bucket truck, that is capable of servicing units 50' above the ground, shall be by the hour for the time actually used on the job and to include travel time to and from the normal place of business. The equipment hourly rate shall include all costs to operate the unit. Labor to drive/operate the unit shall be paid by the hour.
- ▶ Regular labor rates are for Monday through Friday and include travel time to and from the worksite. Rates shall be for Journeyman and Apprentice and shall include all costs and compensations. Overtime rates shall not be authorized. All hand and power tools are considered incidental to the price bid for labor.
- ▶ Mileage rates shall be for the work pickup/van used to make the night inspection and accompany the bucket truck on aerial repairs. The mileage shall be computed from the

contractor's normal place of business to the jobsite and return, including trips to obtain parts. Mileage rates for the dump truck used to pull the backhoe and haul debris shall be computed from the contractor's place of business to the jobsite and return with no standby time.

- ▶ Equipment rates for trencher capable of 24" depth and backhoe shall be by the hour and only for the time actually used on the job, travel, or stand by time shall not be included. The equipment rates for trencher or backhoe shall include the necessary compensation for the trailer transport unit.

16. BASIS OF PAYMENT

Pay item	Pay unit
Journeyman - regular time	hour
Apprentice - regular time	hour
Materials -	each
Mileage - pickup/van	mile
Mileage - dump truck	mile
Equipment - aerial or bucket truck	hour
Equipment - trencher with trailer transport	hour
Equipment - backhoe with trailer transport	hour

II. BID GUIDELINES

1. INFORMATION GIVEN PRIOR TO AWARD

Oral explanations, instructions, and interpretations given to bidders prior to award of contract will not be binding. It is the Department's intent to provide all bidders equal opportunity to access and acquire all available pertinent information necessary to formulate a responsive bid. Any information, specifications, plans, data or interpretations which the Department discovers is lacking and may be important to all bidders, will be furnished to all bidders in the form of an addendum, the receipt of which shall be acknowledged.

2. PERFORMANCE

Submission of a bid by any Contractor shall be accepted as prima facie evidence that they have satisfied themselves as to the nature and location of the work and all other matters, which can in any way affect the work or cost thereof under the contract. Any failure of the Contractor to acquaint themselves with all available information, including a physical survey of the site of the proposed work, shall not relieve them from successfully performing all the work required.

3. BIDDING REQUIREMENTS AND CONDITIONS

Sealed Bids will be received at the time and place stated in this bid document. Timely receipt of Bids will be determined by the date and time the Bid is received at the address specified. Hand delivery is encouraged to ensure timely receipt. No bids will be accepted after the time indicated. All material that is submitted in accordance with this solicitation becomes the property of the State of Idaho and will not be returned.

The bidder shall submit their bid upon the forms furnished by the Department. The bidder shall complete the bid schedule as noted in this bid document. In the event of a discrepancy between unit bid prices and extensions, the unit bid price shall govern. All figures shall be written in ink or typed. Penciled entries will not be accepted. If entries are in pencil, the bid shall be considered irregular and the bid will be rejected.

The bid shall be signed with blue ink by the individual or agency authorized to sign and submit this bid for the bidder. The bid signature page must include the bidder name and address and the state and address in which the business is domiciled.

4. IRREGULAR BIDS

Bids will be considered non-responsive and shall be rejected for the following reasons:

1. If the Bid Form(s) are on a form other than that furnished by the State or if the form is altered or any part thereof is detached.
2. If there are unauthorized additions, conditional or alternate bids, omission of addenda, or irregularities of any kind, which tend to make the bid incomplete, indefinite, or ambiguous as to its meaning.
3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
4. If the Bid Schedule does not contain a unit price for each pay item listed except in the case of alternate pay items.
5. If the *Bid Documents* are not received in a sealed envelope, when received by the Department.
6. If the bidder's signature is not signed in **BLUE** ink on the Signature Page.
7. If *all* Addendums are not signed, [**BLUE** ink] dated and returned with the Bid Documents.
8. If the required, Public Works Contractors License Numbers, are not inserted on the Signature Page.
9. If the contractors Federal Identification number is not inserted on the Signature Page.

10. Contractor's Affidavit are not completed and returned – *(Concerning Alcohol & Drug Free Workplace)*
11. Contractor's Affidavit are not completed and returned – *(Concerning Illegal Aliens)*

5. DISQUALIFICATION OF BIDDERS

Any of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of their Bid or Bids:

1. More than one Bid, for the same work from an individual, partnership or corporation under the same name or a different name.
2. Evidence of collusion among bidders. Participants in such collusion will receive no recognition as bidders for any future work of the State until any such participant shall have been reinstated as a qualified bidder.

6. BID GUARANTY *(Five Percent Bid Bond)*

No bid will be considered unless accompanied by a (5%) guaranty of the character and in an amount not less than the amount indicated on the Bid.

If a surety bond is used, it must be signed with an original signature(s) and it shall be submitted on an [original] acceptable form signed by the bidder and their surety company. Power of Attorney for the person who executes the bond on behalf of the surety as Attorney-In-Fact must be a certified copy, and must accompany the bid bond.

7. RETURN OF BID GUARANTY *(Five Percent Bid Bond)*

Bid guaranties, except those of the two lowest responsive bidders, will be returned immediately following the opening and checking of the bids. The retained bid guaranties of the two lowest responsive bidders will be returned after satisfactory Surety bonds have been furnished and the contract has been executed.

8. PERFORMANCE AND PAYMENT BONDS

A performance bond and payment bond are required for this Project, each in an amount of not less than one hundred percent (100%) of the Contract Amount. The performance and payment bonds shall be AIA Document A312, 1984 or the most recent Edition, or a standard surety form certified approved to be the same as the AIA – A312 form and shall be executed by a surety or sureties reasonably acceptable to the Owner and authorized to do business in the State of Idaho. Bonds must be provided within ten (10) calendar days following receipt of a Notice of Intent to Award.

Upon completion of services valued in excess of Contractor's initial contract bond amount, Contractor will be required to purchase additional Performance and Payment Bonds in increments of \$50,000.00.

If applicable, the Contractor will be notified Ninety (90) days prior to contract expiration, regarding contract renewal. Upon acceptance of renewal Contractor must present their performance and payment bonding for the next contract period - at a minimum of thirty (30) days prior to contract expiration. If Contractor fails to present evidence of bonding to ITD in the time permitted, contract will be cancelled as noted under TERMINATION, and the contracted project services will be rebid.

Contractors and suppliers whom fail to renew bonding and, through their actions, cause ITD to cancel and rebid a contract are subject to disqualification from bidding on similar ITD contracts for a period of two (2) years. The determination of contractor or supplier disqualification shall be solely the Department's.

9. CONSIDERATION OF BID

After the bids are opened and read, they will be compared on the basis of the summation of the products of the approximate quantities shown in the bid schedule by the unit bid prices. The results of such comparisons will be available at <http://itd.idaho.gov/business/business.htm>.

The right is reserved to reject any or all bids, to waive technicalities, to advertise for new bids, or to proceed to do the work otherwise, if, in the judgment of the Department, it is in the best interest of the State.

10. CONTRACT AWARD

Awards will be "All or None," however; in the best interest of the State the Department reserves the right to: award multiple contracts – or – reject all bids received and rebid, whichever is deemed best.

11. BIDDER CHALLENGE TO DEPARTMENT DETERMINATION

A bidder who did not submit the lowest responsive responsible bid, as determined by the Department, may within five (5) calendar days of bid opening file a written application to challenge the Department's determination of the lowest responsive responsible bidder and apply to the Department's chief engineer for the appointment of a hearing officer to hold a contest case hearing. The application shall set forth in specific terms the reasons why the Department's decision is thought to be erroneous.

12. EXECUTION / AWARD OF THE CONTRACT

The award of contract, if it is awarded, will be made within **10 calendar days** after the Intent to Award Notice letter has been mailed to the lowest responsive responsible bidder who's Bid complies with all requirements prescribed.

However, the award may be deferred beyond **10 calendar days** by mutual written agreement between the Department and the lowest responsive responsible bidder. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 45 calendar days after the scheduled closing time for receiving bids.

The contract shall be signed by the lowest responsive responsible bidder and returned **within 10 calendar days** after the bidder has received the contract. If the contract is not executed by the State within **10 calendar days** following receipt from the bidder of the signed contracts, the bidder shall have the right to withdraw their bid without penalty. No contract shall be considered as effective until it has been fully executed by all of the parties thereto.

13. FAILURE TO EXECUTE CONTRACT

Failure to execute the contract within **10 calendar days**, after the contract has been received by the bidder, shall be just cause for the cancellation of the award of contract. Award may then be made to the next lowest responsive responsible bidder or the work may be re-advertised or otherwise, as the Department may decide.

III. TERMS AND CONDITIONS

1. CONTRACT TERM

The term of this contract shall be for a one (1) year period with an option to renew for two (2) additional one (1) year periods upon mutual agreement between the Contractor and Department. The Contractor shall not sublet, sell, transfer, assign, or otherwise dispose of the Contract or Contracts or any portion thereof, or of the Contractor's right, title, or interest therein.

2. PAYMENT REQUIREMENTS

The Contractor will be paid in accordance with the bid schedule. Payments otherwise due may be withheld on account of substandard or defective work not remedied.

3. CHANGES

ITD reserves the right to revise the "Work Locations and Schedule" and to make other changes within the general Scope of Work as may be deemed necessary to best serve the interests of ITD. Changes in compensation, which may result from such revisions, shall be documented by formal Amendment to the contract and approved by the Purchasing Agent.

4. CLAIMS FOR ADJUSTMENT AND DISPUTES

If the Contractor believes that additional compensation is due them for work or material not clearly covered in the contract, or not ordered as extra work, as defined herein, they shall prosecute their claim in the following manner.

Prior to doing the work on which they believe additional compensation is due them, the Contractor shall notify the Department, in writing of their intent to file a claim. If such notification is not given, then the Contractor shall there by waive their right to any claim for such additional compensation.

At a minimum, the detailed letter shall include a narration of events, citing of entitlement and a showing of the amount of compensation and/or adjustment of time believed due. Full documentation for all elements in the letter shall be included. The claim will be considered and a determination made. The Department will notify the Contractor in writing of the decision.

In connection with any appeal proceeding under this subsection, the Contractor will be afforded an opportunity to be heard and offer evidence in support of their claim at any level of review. Pending final decision of a dispute hereunder the Contractor shall proceed diligently with performance of the contract.

5. FORCE MAJEURE

Neither party shall be liable or deemed to be in default for any Force Majeure delay in shipment or performance occasioned by unforeseeable causes beyond the control and without the fault or negligence of the parties, including, but not restricted to, acts of God or the public enemy, fires, floods, epidemics, quarantine, strikes, freight embargoes, or unusually severe weather, provided that in all cases the Contractor shall notify the State promptly in writing of any cause for delay and the State concurs that the delay was beyond the control and without the fault or negligence of the Contractor. The period for the performance shall be extended for a period equivalent to the period of the Force Majeure delay. Matters of the Contractor's finances shall not be a Force Majeure.

6. COMPLIANCE

If ITD registers a formal and written complaint with the Contractor in respect to unsatisfactory work performance, the Contractor will have 72 hours in which to respond to the ITD District Maintenance Foreman in person, to remedy the problem(s). Failure to respond in the prescribed time to the complaint or to remedy the problem may result in termination of the contract as provided in Section 7 Termination.

If the District Maintenance Foreman is not satisfied with the results and remediation of the complaint, periodic and joint inspections with the Contractor may be required to discuss and point out Contractors violations. Failure of the Contractor to attend these inspections may result in termination of the contract.

7. TERMINATION

Should the Contractor neglect to prosecute the work properly, or fails to perform any provision of the contract, the Department, after seven (7) days from written notice to the Contractor, may without prejudice to any other remedy they may have, make good the deficiencies and may deduct the cost thereof from the payment then or thereafter due to the Contractor or, at

its option, may terminate the contract and take possession of all materials, tools, fixtures and furnish the work by such means as the Department sees fit, and if the unpaid balance of the contract price exceeds the expense of finishing the work, such excess shall be paid to the Contractor, but if such expense exceeds such unpaid balance, the Contractor's surety shall pay the difference to the Department.

8. INDEMNIFICATION

The Contractor shall indemnify, save harmless, and defend regardless of outcome, the State from the expenses of and against all suits, actions, claims, or costs, expenses, and attorney fees that may be incurred because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of the Contractor or their subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in the work; or because of any act or omission, neglect, or misconduct of the Contractor or their subcontractors; or because of any claims or amounts recovered from any infringements of patent, trademark, or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act or any other law, ordinance, order or decree.

9. CONTRACTOR'S AFFIDAVIT (*Concerning Illegal Aliens*)

The contractor warrants that any contract resulting from this solicitation is subject to Executive Order 2009-10 (http://gov.idaho.gov/mediacenter/execorders/eo09/eo_2009-10.html); it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United State; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

10. INSURANCE

The Contractor shall carry such public liability and property damage insurance that will protect them and the State of Idaho from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

The Contractor shall not commence work under the contract until he obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. All insurance policies and certificates must be signed copies. After work commences, the Contractor will keep in force all required insurance until the contract is terminated.

The following is a brief explanation of the required insurance coverage's.

1. Worker's Compensation. The CONTRACTOR and all employers providing work, labor, or materials under this contract, are subject employers under the Idaho Worker's Compensation Law, and shall comply with Idaho Statutes regarding Worker's Compensation.

For the duration of this Contract, and until all work specified herein is complete, the CONTRACTOR and all employers providing work, labor or materials under this contract, shall provide Idaho Worker's Compensation coverage that satisfies Idaho law for all their subject workers.

The CONTRACTOR must provide either a Certificate of Idaho Workers' Compensation Insurance issued by a surety licensed to write Idaho Workers' Compensation Insurance in the State of Idaho, as evidence that the CONTRACTOR has in effect a current Idaho Workers' Compensation Insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a State that has a current reciprocity agreement with the Industrial Commission.

2. Employer's Liability. This coverage is written in conjunction with Worker's Compensation and provides insurance for the employer's liability to its employees in circumstances where the injury is not covered by the Worker's Compensation law and the employer may be subject to common law liability. Employer's liability insurance shall be a minimum amount of \$100,000 per occurrence.

3. Liability Insurance. For the duration of the Contract and until all work specified in the Contract is completed, the CONTRACTOR shall have and maintain, at CONTRACTOR'S expense, the liability insurance set forth below and shall comply with all limits, terms and conditions of such insurance. Work under this Contract shall not commence until evidence of all required insurance is provided to the Department. Evidence of insurance shall consist of a completed certificate of insurance signed by the insurance agent for the CONTRACTOR and made a part of this Contract.

4. Commercial General Liability Insurance. The CONTRACTOR shall have and maintain Commercial General Liability (CGL) Insurance covering bodily injury and property damage. This insurance shall include personal injury liability coverage; blanket contractual liability coverage for the indemnity provided under this Contract and products/completed operations liability. The combined single limit per occurrence shall not be less than \$1,000,000 or the equivalent. Each annual aggregate limit shall not be less than \$1,000,000, when applicable, and will be endorsed to apply separately to each job site or location.

5. Automobile Liability Insurance. The Contractor shall obtain, at the Contractor's expense, and keep in effect during the entire term of the contract, Automobile Liability Insurance covering owned, non-owned, and hired vehicles. This coverage may be written in combination with Commercial General Liability Insurance. Combined single limit per occurrence shall not be less than \$1,000,000.

ADDITIONAL REQUIREMENTS:

State of Idaho as Additional Insured: The liability insurance coverage required for performance of the Contract shall include the State of Idaho, the Idaho Transportation Department and its division, officers

and employees as additional insured, but only with respect to the CONTRACTOR'S activities to be performed under this Contract.

Notice of Cancellation or Change: The CONTRACTOR shall ensure that all policies of insurance are endorsed to read that there shall be no cancellation, material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s) without sixty (60) days prior written notice from the CONTRACTOR or its insurer to the Idaho Transportation Department. CONTRACTOR shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to the State of Idaho, Transportation Department and its divisions, officers and employees.

Requisition #: F-284290

**Project: HIGHWAY ILLUMINATION AND ELECTRICAL
SERVICES ITD DISTRICT 6**

INTENTION TO RESPOND

To help us assist you better

PLEASE FAX BACK to: 208.332.4109

Or Mail to:

Idaho Transportation Department
Purchasing Section
PO Box 7129
Boise, Idaho 83707-1129

BID CLOSING ON: August 12, 2010 @ 5:00 P.M. BID OPENS ON: August 13, 2010 @ 10:30 A.M.

PLEASE CHECK ALL THAT APPLY

_____ Company intends to prepare and submit a proposal to the Requisition #: F-284290 listed above.

_____ Company does not plan to respond.

Other Message / Comments: _____

Company Name: _____

Individual / Owner's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

(Please Print)

Phone # _____

Fax # _____

Email Address: _____



**IDAHO TRANSPORTATION DEPARTMENT
REQUEST FOR QUOTATION (RFQ)**

HIGHWAY ILLUMINATION & GENERAL ELECTRICAL SERVICE WORK

REQUISITION #: F-284290

Proposer / Company Name: _____

I hereby propose to furnish all labor, materials, and supplies, and to provide the service in accordance with the Contract Agreement Documents, within the time set forth therein, and at the prices stated. These prices are to cover all expenses incurred in performing the work required under the Contract Agreement Documents, of which this Bid is a part.

Included within this *'Electrical Service for Highway Illumination and General Electrical Work'*, Contract Agreement are, but not limited to, the following State and Federal highways: US-20, US-26, US-91, I-15, SH-33, SH-43 and the Sage Junction – Port of Entry Facility.

The Term of this contract will be in effect for a period of one (1) year with the option to renew for two (2) additional one (1) year periods upon mutual agreement between Contractor and ITD (Department).

All Figures Below Shall Be Written In Blue Ink Or Typed. Bids Received With Penciled Entries Will Be Considered Irregular [Non-Responsive] And Rejected.

HOURLY [REGULAR] RATE FOR LABOR

Regular labor rates are for Monday through Friday and include travel time to and from the worksite. Rates shall be for Journeyman and Apprentice and shall include all costs and compensations. Overtime rates are not authorized.

A) JOURNEYMAN	\$ _____/hr	<u>X 400 HOURS</u>	A) \$ _____
B) APPRENTICE	\$ _____/hr		B) \$ _____
C) LABORER	\$ _____/hr	<u>X 30 HOURS</u>	C) \$ _____

At the discretion of the owner, the contractor may be requested to provide time cards for any work performed.

MILEAGE RATE [WORK VEHICLES]

- Mileage rates shall be for the work pickup/van used to make the night inspections, general service work and to accompany the bucket truck on aerial repairs.
- The mileage shall be computed from the contractor's normal place of business to the jobsite and return, including trips to obtain parts, **not to exceed 200 miles per day without prior approval.**
- Mileage rates for the dump truck used to pull the backhoe and haul debris shall be computed from the contractor's place of business to the jobsite, dumpsites, and return, **not to exceed 200 miles per day without prior approval,** with no standby.

D) PICKUP/VAN	\$ _____/Mile	X 2,500 Miles	D) \$ _____
E) DUMP TRUCK	\$ _____/Mile	X 300 Miles	E) \$ _____

EQUIPMENT OPERATING COST

Equipment rates are for an aerial or bucket truck that is capable of servicing units 50' above the ground and shall be by the hour for the time actually used on the job and to include travel time to and from the normal place of business. Equipment rates for a trencher capable of 24" depth and backhoe shall be by the hour and only for the time actually used on the job, travel, or standby time shall not be included. The equipment rates for trencher or backhoe shall include the necessary compensation for the trailer transport unit.

The equipment hourly rate shall include all costs to operate the unit. Labor to drive/operate the unit shall be paid by the hour. All other hand and power tools are considered incidental to the price bid for labor.

F) AERIAL/BUCKET TRUCK	\$ _____/hr	X 150 *Hours	F) \$ _____
G) TRENCHER	\$ _____/hr	X 20 *Hours	G) \$ _____

H) BACKHOE	\$ _____/hr	X 20 *Hours	H) \$ _____
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MATERIAL COST

Material and parts will be paid at Contractors invoice cost plus the following percentage markup. Shipping costs and sales tax will be paid at Contractors invoice cost without any markup. A copy of all invoices must be submitted with billings for any item exceeding \$100.00. The contractor may be requested to provide invoices for any items at the discretion of the owner.

Example: $(1 + .15\%) \times \$1,000 = \$1,150.00$

I) Cost plus _____ percent = I \$ _____

*The annual labor, equipment rates, mileage, and material costs factors are for bid evaluation purposes only. The actual work performed in a one-year period will vary.

T) TOTAL BID AMOUNT: $A + B + C + D + E + F + G + H + I = \$$ _____

Bidder understands that the Department reserves the right to reject any and all bids and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 45 calendar days after the scheduled closing time for receiving bids.

The Department reserves the right to supply parts or material for a project if it is determined to be in the best interest of the Department.

By signing this Solicitation, the bidder being duly sworn states that the firm, association or corporation to whom this contract is to be awarded has not by or through any of its officers, partners, owners or any other person associated therewith, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract, and is not financially interested in or otherwise affiliated in a business way with any other bidder on this contract

AWARD TO BE ALL "OR NONE"

SIGNATURE _____ DATE _____

**THIS PAGE MUST BE SIGNED WITH AN ORIGINAL SIGNATURE (BLUE INK) AND DATED
RETURN PAGES 1 AND 2 WITH YOUR BID DOCUMENTS!**



Idaho Transportation Department Signature Page

Idaho Transportation Department
Business and Support Management Purchasing Unit
PO Box 7129
3311 West State Street
Boise, Idaho 83703

Requisition #: F-284290

Title: HIGHWAY ILLUMINATION AND GENERAL ELECTRICAL SERVICE WORK

This response is submitted in accordance with all documents and provisions of the specified Requisition #: F-284290 Number and Title detailed above. By my signature below, I accept the terms and conditions as incorporated into this solicitation. As the undersigned, I certify I am authorized to sign and submit this response for the Contractor.

Federal Identification Number	Public Works [Contractor] License Number	Electrical Specialty License Numbers		
Company Name		State of Domicile		
Mailing Address	City	State	Zip Code	
Contractor or Authorized Representative's Printed Name		Phone Number (with area code)		
Fax Number (with area code)	Email Address			

By signing, the contractor acknowledges his/her responsibility for any addenda that have been issued for this solicitation, and that he/she will comply with all the terms, conditions, and specifications of this solicitation.

Contractor or Authorized Representative's Signature	Date Signed
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If **not domiciled** in the State of Idaho, please provide an address where business is conducted in the State of Idaho, if applicable:

Mailing Address	City	State	Zip Code
Phone Number	Fax Number		

This page must be signed with an original signature, and returned with your BID documents!

APPENDIX A

HIGHWAY ILLUMINATION

LOCATION (I-15)	VOLTAGE	UOM
Interchange 113	240 volts	12 each @ 50'
Interchange 116 (const. 2004)	240 volts	14 each @ 50'
Interchange 118	240 & 480 volts	6 each @ 35'
Interchange 119	240 & 480 volts	2 each @ 50' NB off
Interchange 143	240 volts	12 each @ 50'
Interchange 116-B	240 Volts	15 each @ 50'

LOCATION (US-20)	VOLTAGE	UOM
Lewisville IC	240 volts	10 each @ 50'
St. Leon IC (const. 2004)	240 volts	14 each @ 50'
Hitt IC (const. 2004)	240 volts	14 each @ 50'
County Line IC	240 volts	14 each @ 50'
South Rigby IC	240 volts	4 each @ 50'
North Rigby IC	240 volts	4 each @ 50'
Sugar City IC	240 volts	7 each @ 50'
SH-33 IC	240 volts	14 each @ 50'

LOCATION (US-26 & SH-43)	VOLTAGE	UOM
Free running right	240 volts	6 each @ 40'

TRAFFIC SIGNAL ILLUMINATION

LOCATION	VOLTAGE	UOM
US-91 & I-15B	240 volts	4 each @ 40'
US-26 & St. Leon	240 volts	3 each @ 40'
US-26 & Hitt	240 volts	3 each @ 40'
US-26 & SH-43	240 volts	4 each @ 40'
US-20 & Lewisville WB off ramp	240 volts	2 each @ 40'
SH-48 & US-20B (Rigby)	240 volts	4 each @ 30'
SH-33 & 5th W. (Rexburg)	240 volts	2 each @ 40'
SH-33 & 2nd W. (Rexburg)	240 volts	4 each @ 40'
SH-33 & 1st W. (Rexburg)	240 volts	4 each @ 40'
SH-33 & 2nd E. (Rexburg)	240 volts	2 @ 40' & 2 @ 30'
SH-33 & 2nd N. (Rexburg)	240 volts	2 @ 40' & 2 @ 30'
SH-33 & Teton village (Rexburg)	240 volts	3 @ 40' & 1 @ 30'
SH-33 & Mt. River (Rexburg)	240 volts	2 @ 40' / 1 @ 30' / 1 @ 20'
SH-33 & Salem Rd. (Rexburg)	240 volts	3 each @ 40'
SH-33 & 1 st N. (Rexburg)	240 volts	4 each @ 40"
Lewisville & Iona Rd. (I.F.)	240 volts	3 each @ 40"

SAGE PORT OF ENTRY

LOCATION	VOLTAGE	UOM
All Port-of-Entry Facilities Illumination	480 volts	4 each @ 50' 19 each @ 40' 2 each @ 20'

ANNUAL PREVENTATIVE MAINTENANCE SCHEDULE

YEAR: 2010

UOM	LOCATION	CITY
2 EA	SH33 & 5 TH W	REXBURG
4 EA	SH33 & 2 ND W	REXBURG
4 EA	SH33 & 1 ST W	REXBURG
4 EA	SH33 & 2 ND E	REXBURG
4 EA	SH33 & 2 ND N	REXBURG
2 EA	SH33 & 1 ST N	REXBURG
4 EA	SH33 & MOUNTAIN RIVER	REXBURG
3 EA	SH33 & SALEM RD	REXBURG
3 EA	SH33 & 12 TH W	REXBURG
16 EA	US20 & HITT I.C.	REXBURG

TOTAL LAMPS: 46

YEAR: 2011

UOM	LOCATION	CITY
25 EA	SAGE JUNCTION	POE FACILITY
16 EA	SOUTH REXBURG I.C.	REXBURG
7 EA	US20 & SUGAR CITY I.C.	SUGAR
3 EA	SH33 & TETON VILLAGE	REXBURG
4 EA	US26 & SH43	BEACHES CORNER

TOTAL LAMPS: 55

YEAR 2012

UOM	LOCATION	CITY
25 EA	SAGE JUNCTION	POE FACILITY
16 EA	SOUTH REXBURG I.C.	REXBURG
7 EA	US20 & SUGAR CITY I.C.	SUGAR
3 EA	SH33 & TETON VILLAGE	REXBURG
4 EA	US26 & SH43	BEACHES CORNER

TOTAL LAMPS: 55

APPROVED REPLACEMENT PARTS LIST

LAMPS / LUMINAIRES

Lamps, 400 watt	G.E. Catalog No: LU-400
Lamps, 250 watt	G.E. Catalog No: LU-250/s

Luminaires, 250 & 400 watts, 240 volts Luminaires, 400 watts, 480 volts	<u>G.E. Catalog No:</u> MDCL24SOA22FMC32
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WIRE CONNECTOR KITS

Fused Y	Bussman Catalog No: HEB-JW-RYC
Fused in line	Bussman Catalog No: HEB-JW-RCL

Fuses	Bussman Catalog No: KTK-8
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Photo Electric Controls, 120-277 volts	G.E. Catalog No. PECOTL
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JUNCTION BOX

Junction Box	<u>Quazite Catalog No:</u> PG1730BA18
Junction Box Lid, Heavy Duty	<u>Quazite Catalog No:</u> PG1730HA00 (with “ LIGHTING ” logo)

BALLAST KIT

Universal 250 watts	S25048TAC4M500K
Universal 400 watts	S40048TAC4M500K
G.E. 250 watts	S250ML5AC4M500K
G.E. 400 watts	S400ML5AC4M500K

CONTRACTOR'S AFFIDAVIT
CONCERNING ILLEGAL ALIENS

http://gov.idaho.gov/mediacenter/execorders/eo09/eo_2009_10.html

STATE OF _____

COUNTY OF _____

The undersigned, being duly sworn upon oath, deposes and says that _____
(Contractor Name)

complies with the provisions of Idaho Executive Order 2009-10 (Establishing a Policy for All State
Agencies Concerning Public Funds); that _____ substantiates that all
(Contractor Name)

employees providing services or involved in any way on projects funded directly by or assisted in whole
or part by state funds or federal stimulus dollars can legally work in the United States and complies with
the provisions of Idaho Executive Order 2009-10 and will maintain such throughout the life of this state
contract and that _____ shall subcontract work only to subcontractors
(Contractor Name)

meeting the requirements of Idaho Executive Order 2009-10.

Name of Contractor

Address

By: _____
(Signature)

City and State

Subscribed and sworn to before me this _____ day of _____, in the year _____.

Commission expires: _____

NOTARY PUBLIC, residing at

THIS PAGE MUST BE RETURNED WITH YOUR SOLICITATION

CONTRACTOR'S AFFIDAVIT
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _____

COUNTY OF _____

The undersigned being duly sworn upon oath deposes and says that _____
(Contractor Name)

_____ complies with the provisions of Section 72-1717 Idaho
Code (Drug Free Workplace program); that _____ provides a drug-free
(Contractor Name)
workplace program that complies with the provisions of Idaho Code, Title 72, Chapter 17 and will
maintain such program throughout the life of a state construction contract and that

_____ shall subcontract work only to subcontractors meeting
(Contractor Name)
the requirements of Idaho Code, section 72-1717(1)(a).

Name of Contractor

Address

City and State

By: _____
(Signature)

Subscribed and sworn to before me this _____ day of _____, in the
year _____.

Commission expires: _____

NOTARY PUBLIC, residing at

THIS PAGE MUST BE RETURNED WITH YOUR SOLICITATION

CONTRACTOR'S RESPONSIBILITY PAGE
HIGHWAY ILLUMINATION AND GENERAL ELECTRICAL SERVICE WORK

FOR SEALED BIDS:

ALL DOCUMENTS APPLICABLE AT TIME OF BID must be signed **IN BLUE INK**, dated, and returned with your bid documents to allow your bid to be considered. Documents not returned **WILL** result in a non-responsive bid.

DISCLAIMER:

ALL REQUIRED DOCUMENTS may or may not be listed. It is the Contractor's responsibility to review all documents and return as specified.

- 1) **Bid Schedule** must be completed and signed with an original signature
- 2) **Signature Page**
 - Contractor's **(APPLICABLE)** License Number(s) must be inserted
 - Page must be signed with an original signature
- 3) **Contractor's Affidavit**
 - Concerning Alcohol and Drug Free Workplace
 - Concerning Illegal Aliens
- 4) **FIVE PERCENT (5%) BID GUARANTY**
 - Bidders Bond or Cashier's Check
- 5) **Addenda**
 - It is the Bidder's responsibility to verify if an addendum was issued.
 - Must be Signed and returned with your Bid Documents.
- 6) **ALL BIDS** must be submitted in a sealed envelope with the Requisition Number, Bid Open Date, and Project Name clearly marked on the outside of the envelope.
- 7) **NO BID ADJUSTMENTS WILL BE ACCEPTED:** Any changes made to a bid must be submitted as a separate bid and all rules remain in effect. ALL REQUIRED paperwork must be re-submitted.